

# Association Management Notes

## WATER TESTING

WA Dept of Health Website <https://fortress.wa.gov/doh/eh/portal/odw/si/Intro.aspx>  
Water System ID 39880

Collection Kits are obtained from a cooler outside the offices of B&W Pump in Freeland. The testing company we have used is Avocet (be careful – there’s also a cooler for a different company). Kit contains a form, instructions (see <http://hbhpoa.parallaxsystemsinc.com/Water%20Testing/Collecting-a-Water-Sample.pdf>) and a collection vial.

Return sample to the cooler outside B&W per the instructions.

Test for coliform bacteria must be done yearly. Test for nitrates must be done every 3 years. Test results are mailed from Avocet and are posted in the Samples section of the state’s website (see link at top).

Water Facilities Inventory needs to be updated as needed. Current copy is in the Reports section of the state’s website.

## CORPORATION INFORMATION

Name: Honeymoon Bay Heights Property Owners Association  
Unified Business Identifier (UBI): 601 403 255  
Federal Tax ID: 91-1573187

Secretary of State Website: <http://www.sos.wa.gov/corps>  
Select All Services then “Search For A Business” and enter the UBI number above

## FEDERAL TAX

The Association must file a Federal Form 1120-H each year. It appears that the Association fiscal year starts July 1, so the form must be filed no later than Oct 15. Examples are on the website.